

52 FAMILY RE-UNION VISA

Applicants are requested to come in person for submitting the application form. If under 18, parents or legal representatives have to accompany in person.

<u>Visa fee</u> (non refundable) in Pakistani Rupees equivalent to 60 €.

Required Documents:

- 1. Completed <u>application form</u>, duly filled in and signed by the applicant. All questions have to be answered; otherwise the application will not be accepted.
- 2. 2 recent colour passport-size photos with white background (gents with uncovered head) glued (not stapled) on the visa application form.
- Original and photocopy of ALL PAGES of valid passport or official travel document (non-Pakistani applicants have to have a residence permit issued in the current valid passport).
 - All passports should be valid for at least 4 months (1 year recommended).
- 4. Medical Certificate from an official Pakistani hospital stating the applicant is "not suffering any of the diseases that may have serious public health impact according to the provisions set forth by International Health Regulations 2005." It has to be attested by the MoFA and translated into Spanish.
- 5. For applicants 18 and above: Police Character Certificate issued by each country in which you have had you residence during the last 5 years, duly legalised. Only certificates that have been issued within the 6 months previous to the submission of the visa application are admissible.
 - In Pakistan, the document is issued by the National Police Bureau, Islamabad.
- 6. A notarised (from a Spanish Notary Public) or attested (from the corresponding Authority in Spain) copy of the Authorization of temporary residence in Spain for family re-union issued by the concerned Authority in Spain, which has to clearly state the notification date (this is the date that the regrouping person/representative received the official communication of the approval in Spain).
- 7. Copy of the application form submitted in Spain when applying for the Authorization of temporary residence in Spain of the family member, which has to clearly state the date of submission.
- 8. Attested photocopy of valid residence permit/card in Spain (NIE/DNI) of the regrouping person.
- 9. Attested photocopy of ALL passports (CURRENT & PREVIOUS) of the regrouping person (all pages).
- 10. Computerized National Identity Card (CNIC) from NADRA for each applicant 18 and above.
- 11. Computerized B-form for applicants under 18, duly legalised or Copy of Smart card. It has to be translated into Spanish.

- 12. Family Registration Certificate from NADRA, duly legalised and translated into Spanish.
- 13. Documents proving familiar link to a resident in Spain:
 - 13.1. For spouse:
 - 13.1.1. Marriage Certificate duly legalised and translated into Spanish.
 - 13.1.2. Marriage Registration Certificate from NADRA duly legalised and translated into Spanish.
 - 13.1.3. Birth Certificate duly legalised and translated into Spanish.
 - 13.2. For descendants of the regrouping person (sponsor) who applied for the Authorization in Spain: Birth Certificate of descendant duly legalised and translated into Spanish.
 - 13.3. For descendants of the spouse (and not of the sponsor):
 - 13.3.1. Birth Certificate of descendant duly legalised and translated into Spanish.
 - 13.3.2. Marriage Certificate duly legalised and translated into Spanish.
 - 13.3.3. Marriage Registration Certificate from NADRA duly legalised and translated into Spanish.
 - 13.4. For dependent ascendants of the resident in Spain: Original Birth Certificate of the regrouping person duly legalised and translated into Spanish.
 - 13.5. For dependent ascendants of the spouse of the regrouping person:
 - 13.5.1. Birth Certificate of the spouse of the regrouping person duly legalised and translated into Spanish
 - 13.5.2. Marriage Certificate of the regrouping person duly legalised and translated into Spanish.
 - 13.5.3. Marriage Registration Certificate from NADRA duly legalised and translated into Spanish.
- 14. For all dependent relatives: proof of economic dependency on the regrouping person.

COMMON TO ALL DESCENDANTS:

- 15. If either of the parents of the minor has expired: Death Certificate issued by the corresponding Authority duly legalised is required.
- 16. If the parents of the applicant are divorced:
 - 16.1. Original Marriage Certificate duly legalized and translated into Spanish.
 - 16.2. Original Divorce Certificate issued by the Union Council duly legalised and translated into Spanish.
 - 16.3. Divorce Certificate issued by NADRA duly legalised and translated into Spanish.
 - 16.4. Court Degree where the custody of the minor has been decided upon duly legalised and translated into Spanish.
- 17. If both parents reside in Spain: Statement (*Acta de Manifestaciones*) by parent whose name does not appear in the Authorisation of residence, done before a Spanish Notary Public, expressing his will to accomplish family reunification. This document must be accompanied by attested photocopy his/her passport.

IMPORTANT NOTES:

Once the visa form has been filled in and signed, and the complete set of documents (listed in pages 1 and 2) is ready for submission, 1 additional set of photocopies (very clear) of the complete file (both form and documents) needs to be submitted together with the original.

Please, note that during the examination of a visa application, some additional documents may be requested in order to determine that all requirements to obtain the visa are met.

This Embassy may require a Verification Fee of RS 17.000 in case of submission of local documents. Applications with false or untrue documents will be refused.

In some cases, a personal interview with the applicant may also be requested.

The Embassy may require DNA testing if it deems appropriate in order to verify the accuracy of the family relationship with the sponsor.

A <u>Spanish translation</u> of all submitted documents is required in accordance to the provisions of Article 36 of the Act 30/1992 that regulates Spanish Public Administration and Administrative Procedures. Translation from English into Spanish is to be done by an authorised Sworn Translator (*Traductor Jurado autorizado*).

Please find the list of authorised Sworn Translators at:

http://www.exteriores.gob.es/Portal/es/ServiciosAlCiudadano/Documents/2%20de%20junio%20de%202016.pdf

All non-Spanish public documents need to be previously duly legalised.

For Pakistani public documents legalisation by the Embassy of Spain in Islamabad is requested.

For third country's public documents please consult the relevant authorities.

For information about legalisations please visit:

http://www.exteriores.gob.es/Embajadas/ISLAMABAD/es/InformacionParaExtranjeros/Paginas/Legalizaciones.aspx

Please, note that compliance of the above-mentioned conditions does not automatically guarantee the visa issuance.

IMPORTANT WARNINGS:

APPLICANTS ARE WARNED TO REFRAIN FROM MAKING ANY SORT OF PAYMENT TO THE PERSON CONDUCTING THE VERIFICATION OF DOCUMENTS. THE VERIFICATION OFFICER SHOULD BE ASKED TO PRESENT HIS/HER NATIONAL IDENTITY CARD AND BUSINESS CARD OF THE FIRM BEFORE ALLOWING HIM TO PROCEED WITH THE ENQUIRY OF THE CASE.

APPLICANTS MUST IMMEDIATELY REPORT ANY IRREGULARITIES DETECTED DURING THE VERIFICATION PROCESS.

For SUBMISSION (currently, no appointment needed), please contact TCS-Visatronix:

www.visatronix.com UAN 111 123 456 ISLAMABAD: 051-2607120-24 LAHORE: 042-755027 KARACHI: 021-34391551/54