



(Actualizado 24 enero 2017)

### **Schengen Visas are valid for the following 26 countries:**

Austria, Belgium, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Iceland, Italy, Latvia, Liechtenstein, Lithuania, Luxembourg, Malta, The Netherlands, Norway, Poland, Portugal, Slovakia, Slovenia, Spain, Sweden, Switzerland.

A Schengen Visa is not appropriate if you wish to remain in a Schengen member state longer than 3 months or take up employment or establish a business or practice a profession.

### **Where to apply for a Schengen visa:**

If you are not a resident of Pakistan you should apply to the Embassy or Consulate in your country of residence. You have to apply at the Visa Services of the European country of your main destination (normally it is the country of the longest visit). Under no circumstances a country where you wish to make transit can be considered the country of main destination. If a main destination can not be determined you have to apply at the Embassy of the country of first entry.

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### **FAMILY MEMBERS<sup>1</sup> of EU/EEA<sup>2</sup>/Swiss citizens VISA for: FAMILY RE-UNION or VISITING**

#### **Documents required:**

1. Spanish [Schengen visa application form](#), duly filled in and signed by the applicant. All questions must be answered; otherwise your application will not be accepted. Both parents (legal guardians if applicable) must sign the application of minors.
2. 2 recent colour passport-size photos with white background (gents with uncovered head) have to be glued to the application form.
3. Original and photocopy of passport or official travel document:
  - 3.1. Pakistani nationals: photocopy of page with the personal data (and other relevant pages) and previous visas.
  - 3.2. Non-Pakistani nationals: photocopy of pages with the personal data (and other relevant pages), previous visas and the Pakistani residence visa.All passports have to have been issued during the previous 10 years and should be valid for at least 3 months longer than the validity of the visa applied for.
4. For minors: If one of the parents is not in Pakistan and therefore cannot sign in the application form, a notarised Statement (*Acta de Manifestaciones*) by him is also required.
5. Proof of accompanying or joining the EU/EEA/Swiss citizen (e.g. the EU/EEA/Swiss citizen already resides in the host Member State or a confirmation – affidavit - that the EU/EEA/Swiss citizen will travel to the host Member State).
6. Documents proving familiar link to the EU/EEA/Swiss citizen (if this requirement is not fully met, the application for this very specific kind of Schengen visa will be refused):
  - 6.1. For wife/husband: Original Marriage Certificate from the country of origin of the UE/Swiss citizen or Official document issued by the concerned Member State stating the validity of the marriage as per their local regulations. This document cannot be more than 6 months old at the time of submission.
  - 6.2. For descendants of the EU/EEA/Swiss citizen: Birth Certificate of descendant, duly legalised.
  - 6.3. For descendants of the spouse of the EU/EEA/Swiss citizen:

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1 Spouse; relatives (of EU/EEA/Swiss citizen or spouse) in the descending line who are under 21 or are dependent; dependent direct relatives (of EU/EEA/Swiss citizen or spouse) in the ascending line.

2 Norway, Iceland, Liechtenstein.

- 6.3.1 Birth Certificate of descendant duly legalised.
- 6.3.2. Marriage Certificate of parents. If it is a Pakistani document, it has to be duly legalised.
- 6.4. For dependent ascendants of the EU/EEA/Swiss citizen: Birth Certificate of the EU/EEA/Swiss citizen duly legalised.
- 6.5. For dependent ascendants of the spouse of the EU/EEA/Swiss citizen:
  - 6.5.1 Birth Certificate of the spouse of the EU/EEA/Swiss citizen duly legalised.
  - 6.5.2 European Marriage Certificate with the EU/EEA/Swiss citizen. The document has to be duly legalised.
- 7. For all dependent relatives: proof of dependency on the EU/EEA/Swiss citizen.
- 8. EU/EEA/Swiss citizen: Attested copies of passport or Identity Card.
- 9. EU/EEA/Swiss citizen: Updated Register Certificate from Local (Town) Authority (*Certificado de empadronamiento*).
- 10. EU/EEA/Swiss citizen if not Spanish: Residence Certificate.

**For Children under the age of 18 years:**

- 11. Parental authorisation letter, signed by both parents authorising the minor to travel (with or without parents) together with passports copies.
- 12. If either of the parents of the minor has expired, Death Certificate issued by the corresponding Authority, duly legalised.
- 13. If the parents of the applicant are divorced:
  - 13.1. Original Marriage Certificate, duly legalised.
  - 13.2. Original Divorce Certificate issued by the Union Council, duly legalised.
  - 13.3. Divorce Certificate issued by NADRA, duly legalised.
  - 13.4. Court Decree where the custody of the minor has been decided upon, duly legalised.

**Embassy of Spain in Islamabad**

Street No. 6, Diplomatic Enclave I, G-5, ISLAMABAD 44000

<http://www.exteriores.gob.es/Embajadas/ISLAMABAD/en/>

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## IMPORTANT NOTE:

Once the visa form has been filled in and signed, and the complete set of documents (listed in page 1) are ready for submission, 1 additional set of photocopies (very clear) of the complete file (both form and documents) needs to be submitted together with the original.

Please, note that during the examination of a visa application, some additional documents may be requested in order to determine that all requirements to obtain the visa are met.

This Embassy may require a Verification Fee of RS 27.000 in case of submission of local documents. Applications with false or untrue documents will be refused.

The Embassy may require DNA testing if it deems appropriate in order to verify the accuracy of the family relationship with the sponsor.

A **Spanish translation** of all submitted documents is required in accordance to the provisions of Article 15 of the Act 39/2015, 1<sup>st</sup> October, that regulates Spanish Common Administrative Procedures of Public Administration. Translation from English into Spanish is to be done by an authorised Sworn Translator (*Traductor Jurado autorizado*).

Please find the list of authorised Sworn Translators at:

<http://www.exteriores.gob.es/Portal/es/ServiciosAlCiudadano/Documents/2%20de%20junio%20de%202016.pdf>

All non-Spanish public documents need to be previously **duly legalised**.

For Pakistani public documents legalisation by the Embassy of Spain in Islamabad is requested.

For third country's public documents please consult the relevant authorities.

For information about legalisations please visit:

<http://www.exteriores.gob.es/Embajadas/ISLAMABAD/es/InformacionParaExtranjeros/Paginas/Legalizaciones.aspx>

Please, note that compliance of the above-mentioned conditions does not automatically guarantee the visa issuance.

In some cases, a personal interview with the applicant may also be requested.

Please, note that compliance of the above-mentioned conditions does not automatically grant the visa issuance.

Also note that after receipt of the visa the Authorities may refuse entry into Schengen Area upon arrival. In such cases, the Embassy of Spain accepts no liability.

### **For SUBMISSION of applications:**

Please contact TCS Visatronix (Appointment needed)

<https://pak.blsspainvisa.com/>

Helpline Number: +92 51 2607 123

**Islamabad:** Shakeel Chambers-1, Khayaban-e-Suharwardy, G-6/1 Islamabad.

**Karachi:** 37E Block 06 PECHS, Karachi

**Lahore:** 58 D 1 Gulberg III, Lahore

### **APPLICATIONS MUST BE SUBMITTED PERSONALLY BY THE APPLICANTS**

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Street No. 6, Diplomatic Enclave I, G-5, ISLAMABAD 44000

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